

**From:** [Steele, Rachel](#)  
**To:** [Bielefeld, Eric](#); [Harnish, Stacy M.](#)  
**Cc:** [Roup, Christina](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Cody, Emily](#); [Hilty, Michael](#)  
**Subject:** Speech and Hearing 4420  
**Date:** Friday, December 9, 2022 12:07:56 PM  
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Good afternoon,

On Thursday, Dec. 1st, the Social and Behavioral Sciences Panel of the ASC Curriculum Committee reviewed a course proposal for Speech and Hearing Science 4420.

1. **Contingency:** The Panel asks that the department remove Biology 1115H and 1116H from the list of pre-requisite options and add Biology 1113H and 1114H (Course Request Form pg. 2 under “Prerequisites and Exclusions”), as 1115H and 1116H do not exist under semesters at Ohio State; at semester conversion 115H and 116H were replaced by Biology 1113H and 1114H. Additionally, the Panel asks that the pre-requisites on the syllabus (pg. 1 under “Prerequisites”) be updated to reflect semester course numbers (e.g., Biology 1101, 1102, 1113(H), or 1114(H)).
2. **Contingency:** The Panel requests that the department clarify the information surrounding online discussions and how they will impact student grades and weekly participation. Specifically, they are unclear on how weekly progress will be assessed via discussion if there are only 3 discussion activities over the course of the semester. For example, on pg. 2, under “How This Online Course Works; Pace of online activities”, the syllabus states “I will gauge your weekly progress by asking each student to complete the discussion participation points”, and under “Participation requirements; Participating in online activities” it says that the instructor “will gauge your weekly progress by asking each student to complete the discussion participation points...”. However, on pg. 4-5 under “How your grade is calculated”, it says “There will be 3 discussion participation point activities for which the student will be required to submit their own response as well as to provide feedback to others’ posts in order to receive full credit.”
3. *Recommendation:* The panel recommends correcting the information about the number of hours that the exams will be available for students (Syllabus pg. 5 under “Descriptions of major course assignments”). Specifically, they note that exams are described as being open for 18 hours, but the timeframes given encompass 36 hours.
4. *Recommendation:* The Panel recommends clarifying the location of office hours. On pg. 1 of the syllabus, under “Course Overview”, it is stated that office hours will take place on Carmen. However, on pg. 2 of the syllabus under “How This Online Course Works”, it says that office hours are on Zoom.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via

curriculum.osu.edu before a course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught. I will return Speech and Hearing Science 4420 to the department queue via curriculum.osu.edu in order to address the Panel's requests.

Should you have any questions about the feedback of the Panel, please feel free to contact Christina Roup (faculty Chair of the SBS Panel; cc'd on this e-mail), or me.

Best,  
Rachel



**Rachel Steele, MA**

(Pronouns: she/her/hers / Honorific: Ms.)

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